



G7 2017

TAORMINA

Media Practical Info

TAORMINA 26-27 MAY 2017

As of May 20, 2017



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1. MEDIA ACCREDITATION

To attend the G7 summit that will take place in Taormina on May 26-27, 2017, it is necessary to connect to the online registration platform available at the link:

<https://accreditation.g7italy.org/100/mediahome.aspx?LANG=EN>

Media representatives (journalists, photographers, video operators, etc.) that are not already registered, are kindly asked to fill in the form with the required information and data, then upload a scanned copy of the following documents (Jpeg format, max 2MB):

- a valid passport or Id card – compulsory
- a letter on company letterhead confirming the assignment - compulsory. Freelances have to upload either a letterhead or a Verbal Note of their Embassy in Italy confirming the assignment.
- photo (jpeg format, max 2mb)
- press card (optional)

Media that are already registered, can access the system with their own credentials to apply for the accreditation to this event, by clicking on "Event Registration".

Registration will close at 11:59pm (GMT +1, Rome) on May 15, 2017.

Contacts:

For technical issues on media accreditation, please contact:

email: registration.assistance@g7italy.org

For queries on media accommodation, please contact:

email: hospitality.press.g7summit@ega.it

For general queries on media accreditation to this event, please contact:

email: pressofficeg7@governo.it

1.1 MEDIA BADGES

Media badges can be collected at the IMC accreditation desk from 8:00am on 25 May. To collect the badge a valid ID is necessary as well as the confirmation received through the G7 online accreditation system.

Please note it is not possible to get accreditation onsite. The only accepted accreditation procedure is through the official online system.

In the event of loss of the badge, media have to report to local authorities and then request a new badge at the IMC accreditation desk.

2. HOST BROADCASTER

RAI RADIOTELEVISIONE ITALIANA (RAI) is the event Host Broadcaster and in cooperation with EUROPEAN BROADCASTING UNION (EBU) will supply broadcasters and news agencies with audio-visual material related to the Taormina G7 Summit.

RAI will produce the event in HD-SDI 1080/50i with embedded audio.

Coverage of the G7 Summit will be distributed on site (both at the IMC and IBC) and throughout RAI's free-of-charge multideestination satellite feed and EBU's multideestination satellite network as follows:

- Primary signal, an extensive live coverage of the events: State Leaders arrival, hand shaking, Tour de Table, Photo Group, final Press Conferences.
- Secondary signal for simultaneous events to the Primary signal, ENG material and highlights.

3. INTERNATIONAL MEDIA CENTRE (IMC)

The International Media Centre, located in the Hilton Giardini Naxos, offers services for press, photographers and news agencies.

Each G7 delegation will have a press office at the IMC, where press briefings can be arranged.

The IMC will be open on a 24H basis **from Thursday, May 25 at 8:00am until Sunday, May 28 at 10:00am.**

Services available at the IMC

- 24 hour catering service: offers a wide selection that is reinforced with hot and cold dishes at lunch time (12:00pm – 3:00pm) and dinner time (7:00pm – 11:00pm)
- Wifi coverage
- 1.126 workstations available on a first come first served basis at level -1
- 75 workstations provided with computer, available on a first come first served basis at level -1
- Common areas with printers and photocopiers
- Closed Circuit Television (CCTV) monitors with Summit feed
- Information and Distribution desk
- Help Desk for technical support
- Media Accreditation desk, located in the entrance hall, open from May 25 at 8:00am
- G7 Delegations Briefing Rooms
- Canon professional support and maintenance service, where it is possible for photographers to receive free assistance in case of loss or breakage of their equipment or receive replacement camera.

Contacts:

Press Office of the Italian Presidency of the Council

pressofficeg7@governo.it

International Media Centre Management (Ega Worldwide - Official G7 Organizer)

Fabiana De Rosa, Mobile +39 334 1125800 - Email: derosa@ega.it

Felice D'Endice, Mobile +39 344 2570189 - Email: felice@ega.it

4. INTERNATIONAL BROADCASTING CENTRE (IBC)

The International Broadcasting Centre is located in Taormina at the Atahotel Capotaormina, via Nazionale 105. The IBC will be operational on a 24 hour basis from Thursday, May 25 at 8:00am until Sunday, May 28 at 10:00am.

After 10:00am on May 28, the IBC common services like catering and transportation will no longer be available while all the workspaces will remain active, as well as power distribution and all the related technical facilities, to allow the conclusion of works. At 4:00pm all the services provision will end to allow the IBC dismantling activities start.

To provide all participating media with the best and most comprehensive coverage, the facilities will be handled by two dedicated booking services as follows:

- RAI for all Italian Radio and TV Broadcasters
- EBU for all International Radio and TV Broadcasters

All technical facilities shall be defined with RAI/EBU and will be available on a first come first served basis and according to a rate card provided upon request.

Services available at the IBC

- 24 hour catering service: offers a wide selection that is reinforced with hot and cold dishes at lunch time (12:00pm – 3:00pm) and dinner time (7:00pm – 11:00pm)
- Wifi coverage
- Information and Distribution desk
- Help Desk for technical support
- Common areas with printers and photocopiers
- Closed Circuit Television (CCTV) monitors with Summit feed.
- Workspaces
 - 75 booths, each one equipped with 2 tables, 4 chairs, a TV set with CATV feed, 2 wired LAN connections and power access
 - 34 open space workstations, equipped with a table, 2 chairs, a TV set with CATV, a wired LAN connection and power access.

All workspaces will be provided with the following signals:

- Primary signal
- Secondary Signal
- Beauty camera

ISDN and PSTN lines can be booked by Broadcasters through their preferred Telco operator.

▪ Live Stand Up Positions

40 Stand Up Positions are available with technical power and a wired LAN connection. Each user will take care of the cabling from stand up position to workspaces and/or satellite farm.

For security reasons cabling facilities need to be previously checked and agreed with RAI/EBU.

▪ **Play Out Facilities**

RAI and EBU will provide play-out facilities in the following formats:

- XD cam
- IMX and Digital Betacam
- All formats of DV

▪ **SNG/Uplink Parking**

There is a limited number of parking places available for SNG / Uplink vehicles in the satellite farm. Each parking position will be supplied with a 230V/32A technical power (single phase) or a 380V/32A technical power (three phase) and three HD video feeds of the Host Broadcaster with embedded audio (primary signal, secondary signal and beauty camera). All vehicles will have to be security checked before entering the satellite farm.

Contacts:

RAI - Italian media facilities booking

- Massimo Migani (Head of TV Production Events)
Email: massimo.migani@rai.it
Telephone: +39 06 331 78294
Mobile: +39 335 5994197
- Roberto Stern (Project Manager)
Email: roberto.stern@rai.it
Telephone: +39 06 331 72515
Mobile: +39 335 7766859
- Lucia Colafrancesco (Booking Manager)
Email: lucia.colafrancesco@rai.it
Telephone: +39 06 331 72813
Mobile: +39 335 7597668

EBU - International media facilities booking

- TV operations and workspace bookings
Eurovision Special Events
Email newsoperations@eurovision.net - Phone: +41 22 717 2840
CLICK HERE to view the Eurovision webpage for the G7 Summit Special Event.
- RADIO operations and workspace bookings
EBU Radio Ops
Email: Radio-Ops@ebu.ch - Phone: +41 22 717 2658
CLICK HERE to view the EBU webpage for the G7 Radio-Ops

4.1 GUIDELINES FOR RADIO FREQUENCIES APPLICATIONS

All Media interested in using radio frequency equipment in Italy, must apply and obtain a temporary license from the Italian Authority.

The Ministero dello Sviluppo Economico - MISE – (Italian Ministry of Economic Development) is the Authority responsible to release the radio frequency licences and to grant access to the radio frequency range.

To obtain licenses, Broadcaster must prepay to MISE an amount to be defined according to the request for each assigned channel.

MISE and RAI Way will ensure coordination of the frequency and support for radio-electric control during the event.

[CLICK HERE for information and forms to request temporary radio frequencies licenses](#)

To request temporary radio frequencies licenses and for any clarification please address email to:

- frq.temp@mise.gov.it

[CLICK HERE for information and forms to request temporary radio frequencies licenses for SNG](#)

To request temporary radio frequencies licenses for SNG please address email to:

- com.scer.tempsng@mise.gov.it

Please be advised that a copy of all application forms (both for SNG and wireless equipment) has to be sent to RAI Way at:

Mr. Dino Larry Tedesco (Frequency Coordinator)

Email: dinolarry.tedesco@raiway.it

Mobile: +39 348 7779457

5. POOLS

In consideration of the high level of interest towards the event and the space limitations of the Summit sites in the area of maximum security, media pools will be organized for events where all the photographers and cameramen cannot be accommodated.

Media pools composing will be possible only after the accreditation process is over, further details will be available on the next Media Practical Info update.

The Media Pools will reach the area of maximum security by shuttle buses after the security check. The Meeting point for Pools will be at the IMC Hall (level 00) at a specific time that will be communicated at the moment of your badge pick up.

The shuttle transportation service will depart from the Naxos Hub at least 3.5 hours before the event scheduled time. Due to strict schedules the shuttles will depart on time and it won't be possible to wait for late comers.

6. PRESS BRIEFINGS

The organization of pools for possible press briefings held by Heads of Delegation will be managed in collaboration with the G7 Delegation press offices.

7. FINAL PRESS CONFERENCES

Details on registration to attend the final HoD Press Conferences will be communicated through the next Media Practical Info update.

8. MEDIA ACCOMMODATION

The Embassies or the single media representative can book the rooms through the EGA HOSPITALITY OFFICE at: hospitality.press.g7summit@ega.it

The room rates are on a minimum stay of 3 night basis.

Please note that Media are not allowed to reside in the restricted area.

Official Media Hotels

- Atahotel Naxos Beach Resort
- Catania Int.I Airport Hotel
- Domus Hotel
- Hotel Bay Palace
- Hotel Corallo
- Hotel Ipanema
- Hotel La Rusticana
- Hotel Villa Esperia
- Hotel Villa Linda
- La Plage Resort
- Mendolia Beach Hotel
- Panoramic Hotel Taormina
- Plaza Hotel Catania
- Villa Bianca Resort



9. MEDIA TRANSPORTATION

A Media mobility and transportation plan has been arranged. It will link Catania Fontanarossa Airport, the International Media Centre (IMC), the International Broadcasting Centre (IBC) and the official hotels reserved to the Media. Below a table displaying the relevant distances in detail.

Distances Table	IMC International Media Centre (km/mi)		IBC International Broadcasting Centre (km/mi)		Catania Airport (km/mi)	
IBC	5,7	3,5	/	/	65,4	40,6
Atahotel Naxos Beach Resort	0,3	0,2	5,7	3,5		
Catania Int.l Airport Hotel	60,5	37,6	67,0	41,6		
Domus Hotel	46,5	28,9	51,7	32,1		
IMC	/	/	5,8	3,6	60,0	37,2
Hotel Bay Palace	9,7	6,0	1,8	1,1		
Hotel Corallo	5,8	3,6	1,2	0,7		
Hotel Ipanema	10,0	6,2	1,4	0,9		
Hotel La Rusticana	2,3	1,4	4,6	2,9		
Hotel Villa Esperia	10,0	6,2	1,4	0,9		
Hotel Villa Linda	0,1	0,1	5,8	3,6		
La Plage Resort	10,8	6,7	0,8	0,5		
Mendolia Beach Hotel	10,5	6,5	1,0	0,6		
Panoramic Hotel Taormina	10,7	6,6	0,8	0,5		
Plaza Hotel Catania	50,8	31,5	56,1	34,8		
Villa Bianca Resort	10,3	6,4	1,2	0,7		

A Media shuttle service connecting the Catania Airport to the IMC will be available on a 24 hour basis from 3:00pm on May 24 to 2:00pm on May 28 (Line1).

Also Media Hotels will be connected to/from the IMC and IBC through a shuttle service available on a 24 hour basis starting from May 24 at 4:00pm to May 28 at 13:30pm (Line3).

For security reasons, media representatives will not be allowed to access the Summit venues with private vehicles.

As a general rule the use of private vehicles for access to the IMC is discouraged, nevertheless, for emergency cases, a parking lot adjacent to the IMC and with a limited number of parking spots will be made available on a first come first served basis.

9.1 G7 MEDIA TRANSPORTATION SYSTEM SERVICES

Line 1 Catania Fontanarossa Airport / Hub Naxos IMC

Only for accredited Media, it connects Catania Fontanarossa Airport to the IMC. The Line 1 shuttle service will be active from 3:00pm on 24 May to 8:00pm on 28 May. The service runs from 9:00 am to 12:00 am every 30 minutes.

Line 3 Naxos Hub - IMC/IBC/Official Media Hotel

The Line 3 shuttle service is exclusively reserved to the accredited Media and it links the International Media Centre (IMC), the International Broadcasting Centre (IBC) and all the official hotels.

The scheduled stops will be IMC, IBC and 6 extra stops in the proximity of the official hotels located on the coast.

The Line 3 shuttle will be available from 04:00pm on 24 May to 7:00 pm on 28 May. The service runs every 30 minutes during daytime and every 60 minutes during night time.

Line 4 Pool Naxos Hub – IMC/Taormina Porta Messina

Line 4 shuttle service is reserved exclusively to Media accredited for the POOLS.

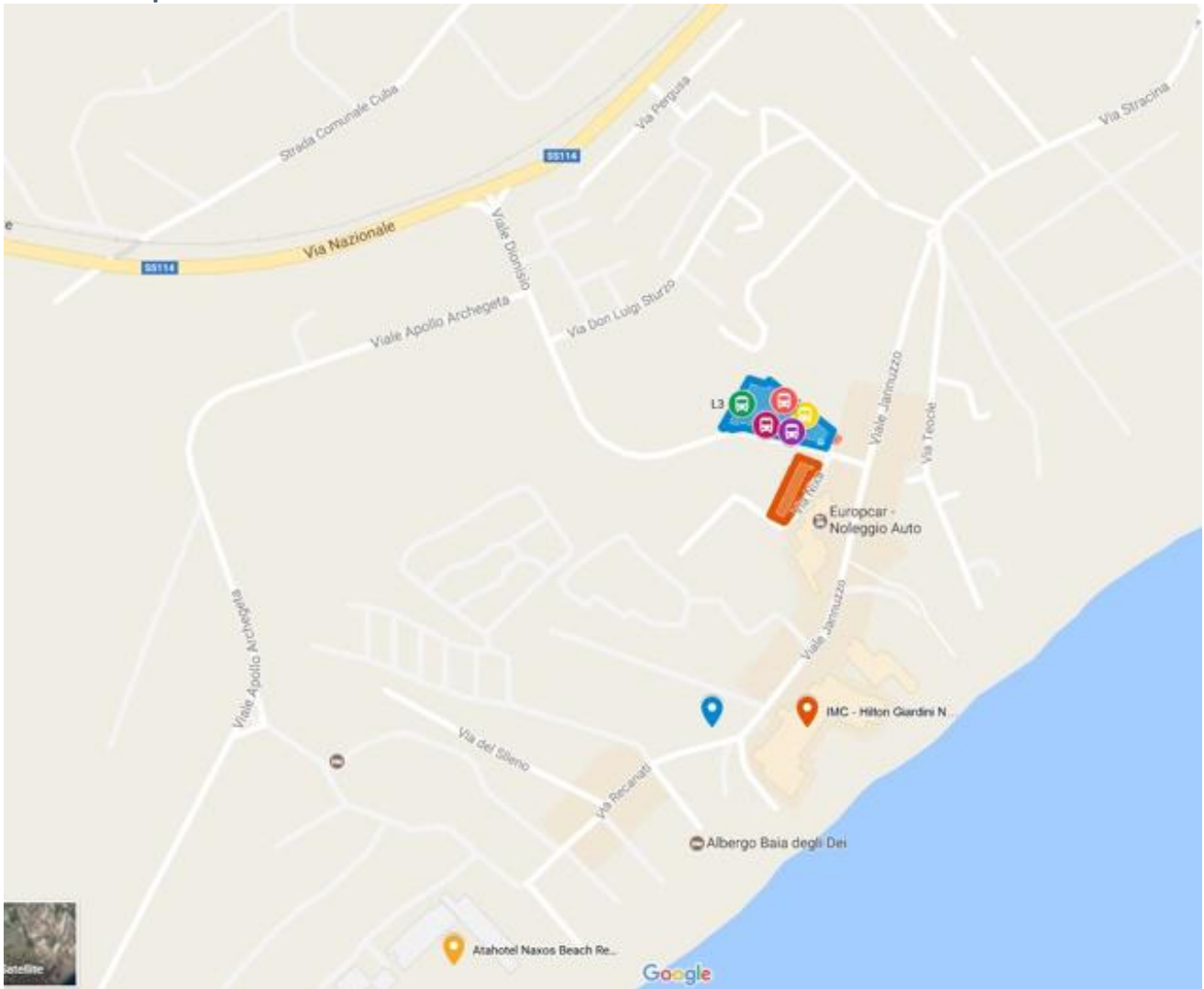
The service will not be scheduled with an hourly frequency but it will be provided according to the selected pools.

The Media participating in the POOLS are kindly requested to arrive at the Naxos Hub 4 hours prior to the event for which they have registered, due to security procedures enforced by the local police headquarters (visual inspection, security screening of the equipment and vehicle). Further information will be provided at the Media Centre.

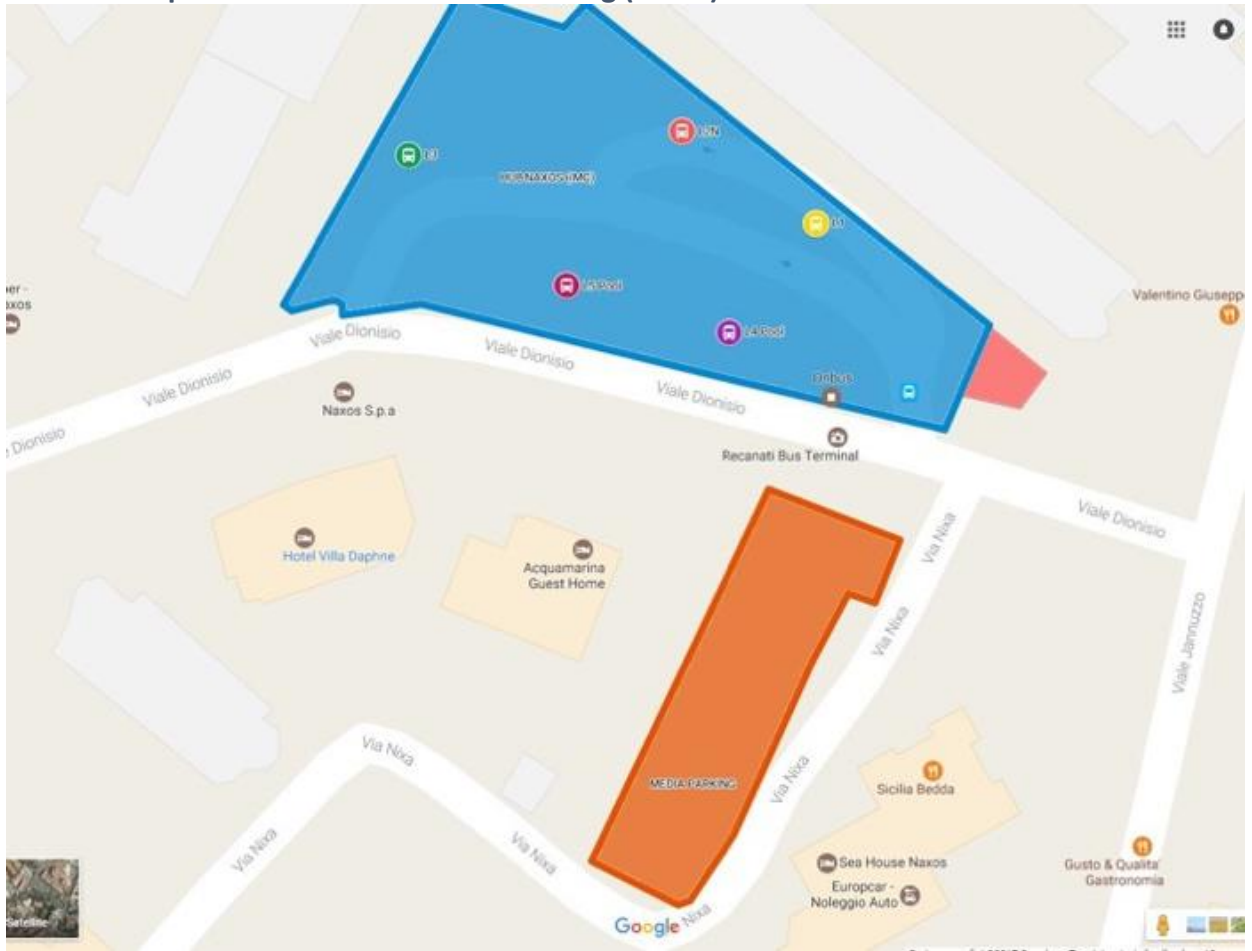
G7 - General Map



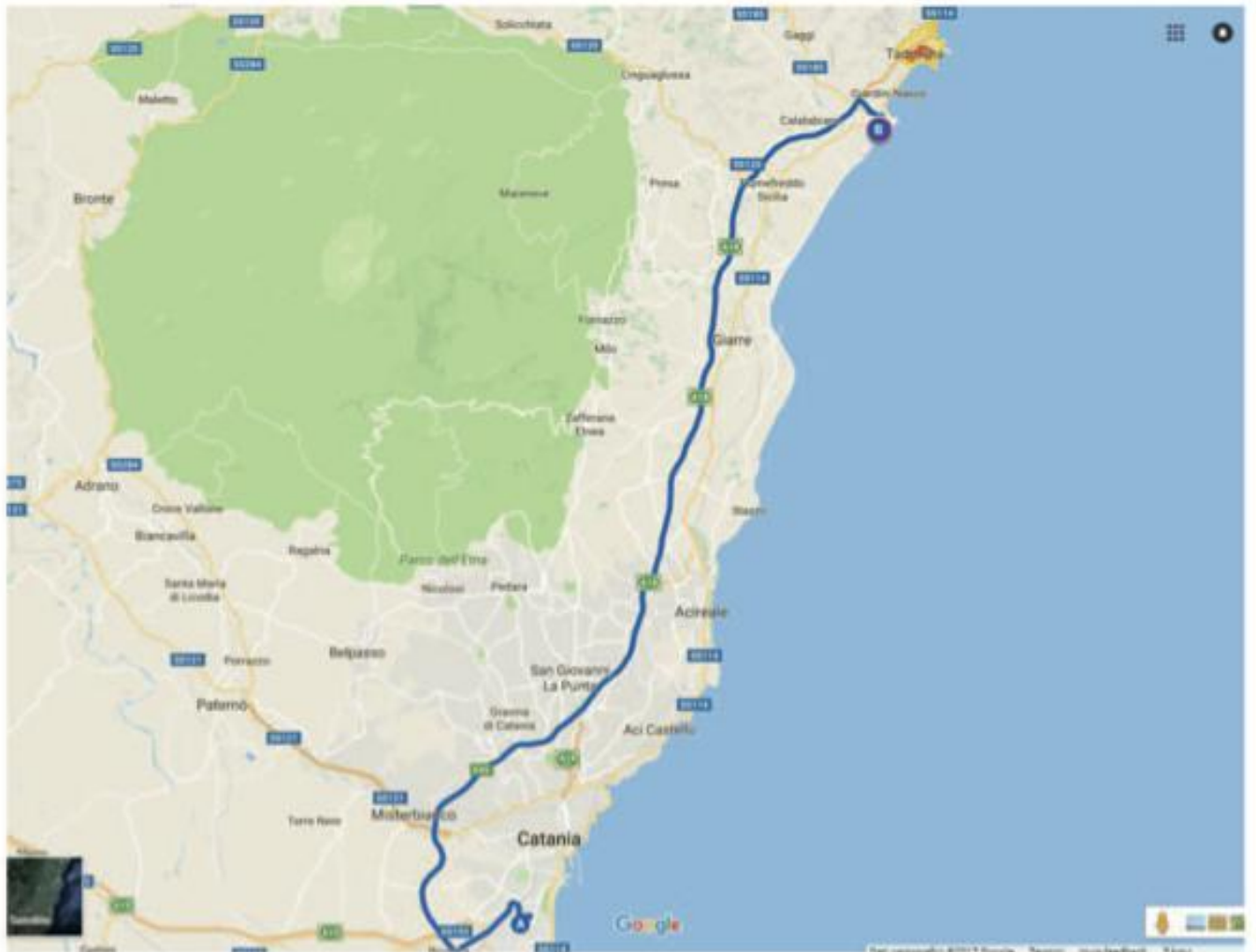
Naxos Transportation HUB



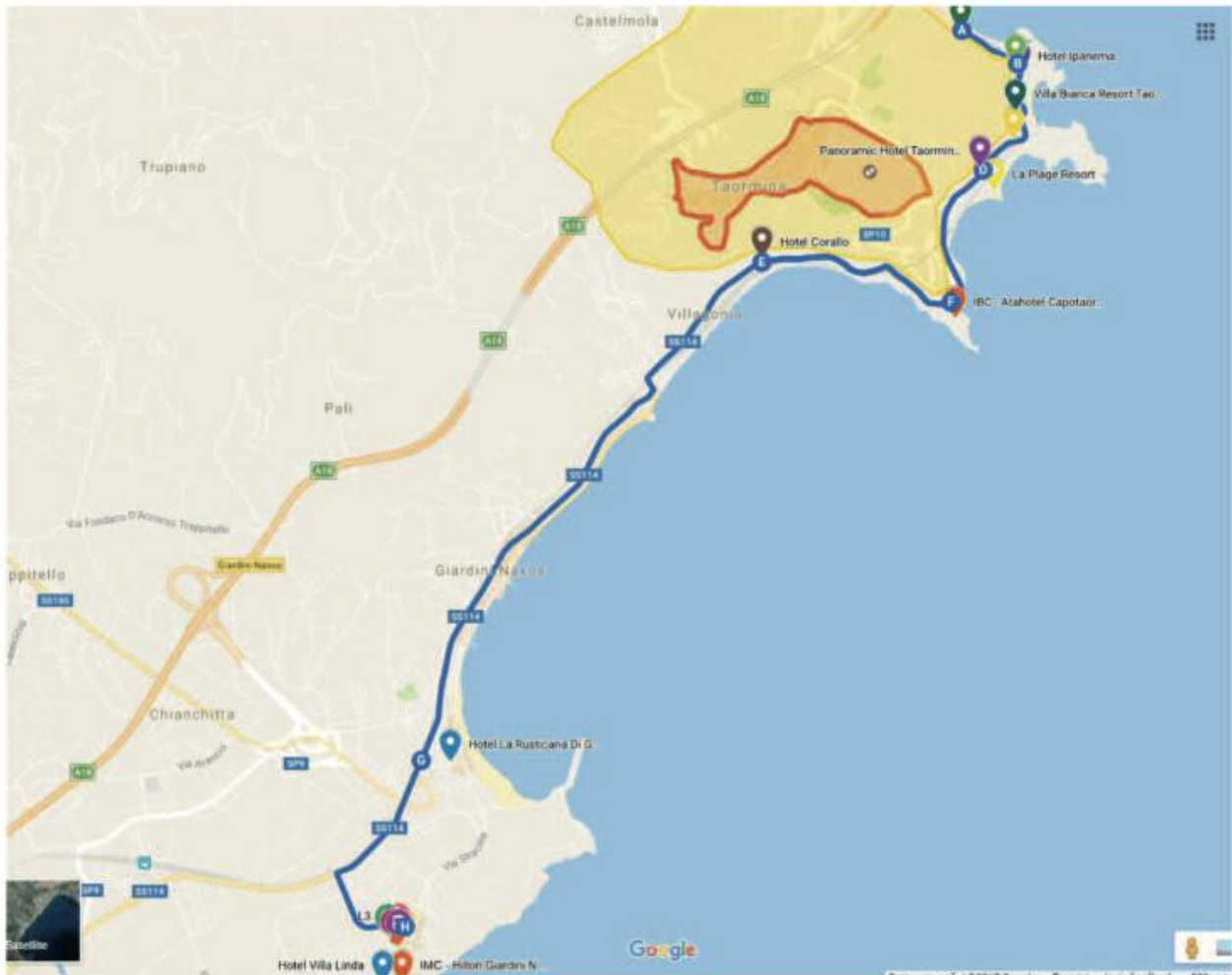
Naxos Transportation HUB and Media Parking (detail)



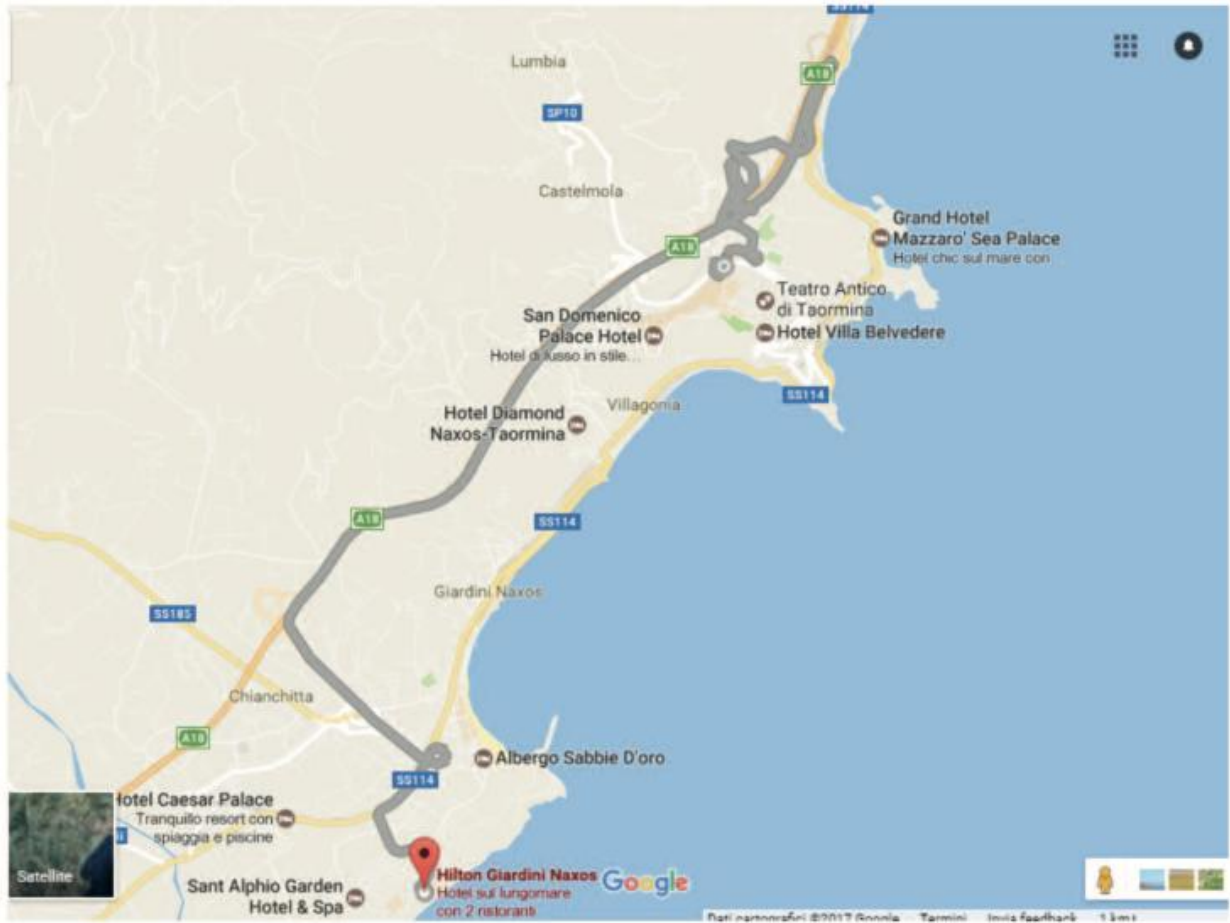
LINE 1 Catania Fontanarossa Airport / Hub Naxos IMC



LINE 3 Naxos Hub - IMC/IBC/ Official Media Hotel



LINE 4 Pool Naxos Hub – IMC/Taormina Porta Messina



10. CONTACTS:

MEDIA ACCREDITATION

Technical issues: registration.assistance@g7italy.org

MEDIA ACCOMMODATION

email: hospitality.press.g7summit@ega.it

PRESS OFFICE of the Italian Presidency of the Council

pressofficeg7@governo.it

INTERNATIONAL MEDIA CENTRE Management (Ega Worldwide - Official G7 Organizer)

Fabiana De Rosa, Mobile +39 334 1125800 - Email: derosa@ega.it

Felice D'Endice, Mobile +39 344 2570189 - Email: felice@ega.it

RAI - Italian media facilities booking

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EBU - International media facilities booking

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Email newsoperations@eurovision.net - Phone: +41 22 717 2840
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- RADIO operations and workspace bookings:
EBU Radio Ops
Email: Radio-Ops@ebu.ch - Phone: +41 22 717 2658
CLICK HERE to view the EBU webpage for the G7 Radio-Ops

RADIO FREQUENCIES APPLICATIONS

Temporary radio frequencies licenses request

frq.temp@mise.gov.it

Temporary radio frequencies licenses for SNG

com.scer.tempsng@mise.gov.it

RAI Way

Mr. Dino Larry Tedesco (Frequency Coordinator)

Email: dinolarry.tedesco@raiway.it

Mobile: +39 348 7779457